

COUNTY OF MARQUETTE, MICHIGAN
Sawyer International Airport
Airport Advisory Committee
Thursday March 14, 2019 4:00 P.M.
Meeting Minutes

Members Present: Frank Rosado, Steve Rodgers, Ed Glasgow, County Commissioner Alholm, Bob Muelle, and Vito Carello, Sr.

Members Absent: County Commissioner Adamini

Staff Present: Duane DuRay, Airport Manager and Steve Schenden, Director of Operations

Staff Absent: None

Guests Present: Walter Paegel

1. Call to Order:

The meeting was called to order by Chairperson Alholm at 4:00 pm.

2. Approval of the Agenda:

Motion was made by Member Rosado, supported by Member Glasgow to approve the agenda as presented. Motion passed unanimously.

3. Public Comment: None

4. Approval of Minutes:

A motion was made by member Rosado, supported by Member Muelle, to approve the minutes of February 14, 2019 with the change of Member Muelle to be removed from the Member absent list. Motion passed unanimously.

5. Items of Discussion:

- A. Airport Fees Review: DuRay briefed the Committee of the several fees structures. DuRay was looking for guidance on what fees the Committee would like to review for the next month's meeting. Member Rodgers requested the prices Mr. LaCourt had compiled be resent to members. Discussion took place over landing fees, hangar fees, fuel flow fees, security badge fees, and the Customer Facility Charges (CFC). The Committee requested for next month's discussion, Fuel Flow and T-Hangar Fees to be added to the agenda.
- B. FBO RFQ Site Visit: Director Schenden provided an update on vendors that requested a site visit. Kubick Aviation was the only group that requested a site visit. Additional discussion took place on information regarding the RFQ. Mr. Schenden informed the Committee that a RFQ review committee of five has been chosen to review the FBO qualifications that are submitted. The FBO documents will be opened and scored on April 1. Discussion took place.
- C. Engine Test Cell: Director Schenden advised the Committee on a current building, built by the Air Force to test B 52 aircraft engines, had an interested party to remove the facility and from the site. US Turbine, a company located in Birch Run, Michigan, has shown interest in moving the building and would clear the site off and restore it to a clean building site if they were allowed to have the structure. Director Schenden feels it would be a benefit to have the building removed at no cost to

Marquette County and will be collecting costs estimates to have the building demolished. This information will provide additional information to help with the decision making process. Discussion took place.

6. Informational Items & Project Updates:

- A. Marquette County Flying Club – DuRay provided the history of the rent reduction for the Marquette County Flying Club (MCFC). The monthly reduction is \$50 for 24 month and is programed to expire on July of 2019. Mr. Durand, the President of the MCFC, requested an extension to the reduction and requested any further reductions to help the MCFC. Discussion took place and at this time the Committee feels it is not necessary to take any action regarding the current or future hangar reductions.

7. Late Additions:

- A. Member Muelle opened discussion on private hangar construction. DuRay briefed the Committee on the challenges of building private hangars, Sawyer International Airport has several vacant hangars and staff is trying to focus resources on leasing the current hangars verses development of private hangar sites. Discussion also took place on ice accumulation in front of the t-hangar doors. There will be further discussion on the icing issues and possible solution.
- B. Mr. Ed Glasgow informed the Committee that he is going to resign from the Committee and will be moving to a part time position at Boreal. Mr. Walter Paegel will be applying for the vacant position, Mr. Paegel is the current Airframe and Power Plant Technician for Boreal and he is interested in the Committee seat position.

8. Public Comment: None

9. Staff and Committee Member Comment:

Member Glasgow wanted to give his thanks and support to the airport and the Committee.

Member Rosado gave his thank you to Mr. Glasgow for his past work and insight as a member of the Committee.

10. Adjournment: Member Glasgow made a motion, supported by member Muelle to adjourn the meeting. Motion passed unanimously.

Adjourned at 5:00 pm.

Respectfully submitted by Duane R. DuRay, Airport Manager