

COUNTY OF MARQUETTE, MICHIGAN
Sawyer International Airport
Airport Advisory Committee
Thursday, June 13, 2019 4:00 P.M.
Meeting Minutes

Members Present: County Commissioner Adamini, Frank Rosado, Walter Paegel, County Commissioner Alholm, Bob Muelle, and Vito Carello, Sr.

Members Absent: Steve Rodgers

Staff Present: Duane DuRay, Airport Manager and Steve Schenden, Director of Operations

Staff Absent: None

Guests Present: None

1. Call to Order:

The meeting was called to order by Chairperson Alholm at 4:00 pm.

2. Approval of the Agenda:

Motion was made by Commissioner Adamini, supported by Member Carello to approve the agenda as presented. Motion passed unanimously.

3. Public Comment: None

4. Approval of Minutes:

A motion was made by Member Rosado, supported by Member Muelle, to approve the minutes of May 9, 2019. Motion passed unanimously.

5. Items of Discussion:

A. Airport Fees Review:

- a. Hangar Rates: DuRay stated he was unable to collect hangar rates to include hangar construction costs. DuRay will place hangar construction rates on the July agenda.
- b. Fuel Flow Fees: Mr. Steve Rodger was unavailable to provide an update, tabled until the next meeting.

B. FAA Visit: DuRay briefed the Committee on a site visit with the Federal Aviation Administration (FAA). The site visit encompassed a tour of the airfield pavements, the Envoy maintenance facility, the air carrier terminal and a complete review of future programmed projects. Discussion took place and the meeting was very positive.

C. Future Airport Funding: Director Schenden wanted to reiterate the need to keep airport funding in the forefront as we move forward. Discussion took place.

D. Engine Test Cell: Director Schenden advised the Committee that an agreement for the purchase of the test cell was signed and construction crews should be looking to dismantle and move the facility off site. Discussion took place.

6. Informational Items & Project Updates:

- A. Launch Initiative: Director Schenden informed the Committee on the current planning of the launch initiative and the development of a steering committee. The State of Michigan has approved the funding to do site evaluations and the project is starting to come together. The announcement for the site approval is being planned for early September at MAMA's annual meeting and Schenden is planning to be in attendance. Discussion took place.
- B. RFQ Update (FBO): Director Schenden provided an update to the Committee; a meeting has been planned for June 26, 2019, with both of the FBO submitters, the hope is to have a recommendation to the Marquette County Board of Commissioners by the July 2 meeting date.
- C. Army Lease: The Army's Icing team is planning on have a presence at Sawyer from September 9th 2019, through May 31, 2020. Staff has a lease agreement they will present to the County Board of Commissioners at the next meeting. Discussion took place.
- D. Security Assistant Position: DuRay informed the Committee about the placement of Ms. Kursten Mottes as the regular part-time security position. Ms. Mottes was one of three people that interviewed for the position and she was selected for the 20 hr. per week job. The position provides regular updating and maintenance for the security files and records for the airport's badging program.
- E. Emergency Landing: DuRay briefed the Committee on an emergency landing of one of the SkyWest aircraft. The June 7, 2019, afternoon flight departed the airport when one of the aircraft's engines went out and had to return to the airport. The staff mobilized and was waiting for the return of the flight. The flight returned and landed without incident. Discussion took place.

7. **Late Additions:** T-Hangar Update, Director Schenden updated the Committee on the pavement and icing issues. The options that were provided with pavement work, roof racks, or added extensions to the current overhang would not be cost effective. Options of applying a deicing agent and/or hiring someone to clean the snow and ice as soon as it accumulates were discussed as a best option at the current time.

Member Rosado asked for an update on Hangar 667 with the roof damage from last year's fire damage. Director Schenden stated he needed to contact the tenant and Bell Roofing to get an update. An evaluation is needed.

8. **Public Comment:** None

9. **Staff and Committee Member Comment:** Member Rosado wanted to thank the staff for installing LED light fixtures into the Air Traffic Control Tower, the lighting is a great improvement and the cost saving should be substantial because the lights remain on 24/7, Rosado commented.

Member Paegel requested information on the responsibility for the replacement of hangar lighting light bulbs. Staff will look into this and get back with Mr. Paegel.

10. **Adjournment:** Member Muelle made a motion, supported by member Carello to adjourn the meeting. Motion passed unanimously.

Adjourned at 5:00 pm.

Respectfully submitted by Duane R. DuRay, Airport Manager