

**COUNTY OF MARQUETTE, MICHIGAN
Sawyer International Airport
Airport Advisory Committee Meeting**

Thursday, October 7, 2010, 4:00 P.M.

**Airport Services Center
Second Floor Conference Room
Gwinn, MI 49841**

1. Call to Order

2. Public Comment

3. Approval of the Agenda

4. Approval of Minutes

➤ September 2, 2010

5. Items for Discussion

A. Long Range Planning / Budget Discussion

6. Informational Items / Project Updates

- A. Second Draft - Sawyer 10-Year ACIP (Handout provided at Meeting)
- B. Runway 1 WAAS Update
- C. Terminal Restroom
- D. Explorer Solutions / SBA Grant
- E. Airport Project Updates:
 - Phase II Lighting
 - Phase IV Runway Pavement
 - 400-Series Hangar Rehabilitation (Interior)
- F. Trip Report: MAAE Fall Conference, Bellaire, MI. (Verbal only)

7. Public Comment

8. Staff and Committee Member Comment

9. Adjournment

**COUNTY OF MARQUETTE, MICHIGAN
Sawyer International Airport
Airport Advisory Committee**

**Thursday, September 2, 2010, 4:00 P.M.
Meeting Minutes**

**Second Floor Conference Room
Airport Services Center
Gwinn, MI 49841**

Members Present: Committee Chairman Bob Struck, and Committee Members Jim Cihak, Scott Schulz, John LaCourt, Andy Sikkema, Frank Rosado and Fred Benzie.

Members Absent: Steve Rodgers

Staff Present: Keith Kaspari, Airport Manager

Staff Absent: Scott Erbisch, Director of Operations

Guests Present: Roger Bintlage, Member, Sawyer Chapter Experimental Aircraft Association - (EAA).

1. **Call to Order:** The meeting was called to order at 4:04 p.m. by Chairman Struck.

2. **Public Comment:** None

3. **Approval of the Agenda:**

Keith Kaspari reviewed the agenda for September. With no changes requested, a motion was offered by Committee Member Frank Rosado, with a second followed by Committee Member Scott Schulz.

Motion passed.

4. **Approval of Minutes:**

Committee Members reviewed the minutes from the Advisory Committee meeting held in August, 2010.

With no revisions offered, a Motion of Support was offered by Committee Member Fred Benzie, with a second by Committee Member Frank Rosado.

Motion passed.

5. **Items for Discussion:**

A. **DRAFT Revised Airport Capital Improvement Plan (FY's 2011 - 2015)**

Airport Manager Keith Kaspari requested of the Committee Members to defer this agenda item to the October meeting, due to changes in the plan received prior to the beginning of the September meeting.

B. **DRAFT Airport Capital Improvement Plan (FY's 2016 – 2020)**

Airport staff provided discussion to the Members with regard to the projects as described in the ACIP for FY's 2016 – 2020. Committee Member Fred Benzie provided comment regarding his concern for no project for the future planning of a crosswind runway.

Mr. Kaspari continued comment that since Sawyer is no longer in the FAA's Military Airports Program (MAP), and since Hangar Support Buildings (HSB) 608 & 627 received funds for Phase I design – yet did not receive MAP funds for the Phase II construction improvements, that staff has recommended to the Committee Members to dedicate 65% of SAW's AIP Entitlement funds for a project to improve the exterior of HSB-608. This project is recommended for FY-2017.

Committee Member Scott Schulz provided comment that he has requested funds to provide improvements to Building 427 (General Aviation Terminal Building).

Discussion continued.

Airport Manager Keith Kaspari responded to Committee Member Benzie's comments about the cost of the crosswind, supporting infrastructure, and how with current levels of air traffic operations, that Sawyer could justify the expenditure of funds for project design and future construction.

Mr. Kaspari requested of the Committee Members, for a recommendation to request a project during FY-2016 – 2020, for staff to task Mead & Hunt for the completion of a Conceptual Budget Report (CBR).

A Motion of Support for the completion of a CBR, was offered by Committee Member John LaCourt, with a second offered by Committee Member Fred Benzie.

A Roll-Call vote was necessary, reflecting the following voice votes:

Ayes: Committee Members LaCourt, Benzie, Schulz, Struck and Cihak

Nays: Committee Members Sikkema and Rosado.

Committee Member Steve Rodgers was absent.

C. Explorer Solutions / SBA Grant:

Airport staff provided discussion, regarding the Explorer Solutions and SBA Grant. Mr. Kaspari updated the Committee Members with regard to Michigan Works authored the grant, Vikki Kulju assisted with verbiage and language in the grant and that other Upper Peninsula airports like Houghton and Escanaba are participating in the Green Aviation Coalition.

Kaspari continued comment in that Scott Erbisch will provide an update for the October meeting.

Committee Member Cihak commented that he was surprised to find out about the Green Aviation Coalition via the article in the Mining Journal.

D. Aerobatic Box Update:

Airport staff deferred to Roger Bentlage for the update on the Aerobatic Practice Area.

Mr. Bentlage was pleased to announce that, after many delays, the Aerobatic Practice Area for Sawyer has been approved by the FAA's Flight Standards District Office (FSDO).

Mr. Bentlage continued comment that the Minneapolis Air Route Traffic Control Center (MSP-ARTCC) also referred to as Minneapolis Center, will be contacted when the Aerobatic Practice Area is open or active.

E. Runway Broom / Paint Striping:

Staff provided comment, that the department is approved to expend approximately \$2,000 (Scott confirm amount), to Wausau SRE manufacturing to demonstrate the same type of equipment they sold to the Cherry Capital Airport in Traverse City (MI).

Mr. Kaspari continued comment, in that staff contacted personnel at the Oshkosh Truck Corp. (OTC) to offer Sawyer as a winter location for the testing and development of line of snow removal equipment.

Committee Member John LaCourt discussed the concept of using a different materials for the airfield markings. I mentioned to Mr. LaCourt that the type of markings described, are similar to those recently applied in Milwaukee, and that I would reach out to officials at the General Mitchell Airport to ascertain costs, wear resistance, etc.

F. Wide Area Augmentation System (WAAS)

Mr. Kaspari requested of the Committee Members to defer this update to the October meeting.

G. Long Range Planning

Committee Chairman Struck led discussion of the group, with the Committee Members and Staff providing the following comments:

- Mr. Sikkema, regarding reaching out to the public for support;
- Mr. Struck, regarding what is necessary for the operation of the airport, and that there is no excess in any of the County's departments, let alone the airport;
- Mr. Cihak, regarding the County and Airport budgets being completed during the month of September;
- General Discussion: Regarding what the impacts to the airport would be, when the Stabilization account funds are exhausted; and,
- CY and FY-2009 "actuals" of SAW's budget, and how can we increase revenue with our existing leases.
- In response to requests from the Committee Members, discussion continued regarding funding sources for the airport, including how other airports are funded, including the use of a millage.

Staff commented that federal and state grants cannot be used for the cost of operating and maintaining the airport, including the using Passenger Facility Charges.

Staff continued comment, in that it was common place for small non-hub primary commercial service airports, and smaller airports, routinely receive subsidies from the general fund, and that currently, Sawyer receives no subsidies from Marquette County's general fund.

6. Informational Items:

A. UPDATE: Terminal Restrooms -

Mr. Kaspari led discussion, via an update from Mr. Erbisch, regarding the future construction of a restroom for the airport passenger terminal. Correspondence dated August 12, 2010 was distributed to the Members.

B. Airport Project Updates -

Airport Manager Keith Kaspari provided an update to the Committee Members on the following:

- Phase II, Taxiway Lighting Rehabilitation Project;
- Phase IV, Runway Slab Reconstruction Project; and,
- Re-Write of Airport Emergency Plan (Nationwide FAA Requirement).

C. General Information: Lease Updates -

Airport Manager Keith Kaspari provided an update to the Committee Members for the following:

- Signatory Airline Use Agreements for Delta and American expire on December 31, 2010;
- Negotiations continue with officials from BWI for the former Delphi facility;
- Staff working on airline use agreement for 2011 implementation with both Martinaire Aviation, LLC, dba United Parcel Service, and CSAir dba FedEx.
- Committee Member Fred Benzie requested an update on the status of the FBO lease.

7. Public Comment

Roger Bentlage expressed his frustration to the Committee Members present with regard to previous meetings from many months ago, and the continuing challenges of the Committee to identify the core functions of the airport, and to identify the following:

- What is nice to have;
- What is needed / required; and,
- What is not needed.

Mr. Bentlage provided additional comment that he provided some notes from the April meeting, and would forward that to staff for distribution to the Committee Members.

Members of the Committee appreciated the comments of Mr. Bentlage and welcomed his verbal and written comments and suggestions.

8. Staff and Committee Member Comment

Committee Member Frank Rosado recommended a flip-flop on the agenda for October's meeting, with regard to beginning with Strategic Planning first, followed by the Discussion and Informational Items.

Committee Member Scott Schulz commented to the staff that the exterior lights on the north row of General Aviation T-Hangars are out of service.

Committee Member Fred Benzie Andy Sikkema commented that the credit-card reader for the self-fueler is out of service, and commented on the renewaFUEL exhaust stacks. Committee Member Scott Schulz replied to the comment by Mr. Benzie, in that the software that supports the card-reader, no longer supports using credit cards by aircraft operators to purchase fuel using the self-fueler.

Keith Kaspari replied to Mr. Benzie's comment regarding the renewFUEL exhaust stacks, and that the exhaust stacks have been cleared by the FAA with the completion of an Airspace Study, and that the stacks are not a hazard to aviation for those aircraft operators in SAW's air traffic pattern.

Committee Member Jim Cihak commented that MDOT's Round-a-bout is a good addition.

Committee Member Andy Sikkema commented that ...

Airport Manager Keith Kaspari provided the Committee Members a brief update on the following:

- Sawyer's flight schedules.

9. Adjournment

A Motion to Adjourn the meeting was offered by Committee Member, Fred Benzie, with a Second offered by Committee Member Jim Cihak.

Motion Passed.

Time of adjournment: 6:15.

5A

**COUNTY OF MARQUETTE, MICHIGAN
Sawyer International Airport**

**Special Meeting
of the
Airport Advisory Committee
Thursday, April 29, 2010, 4:00 P.M.
Meeting Minutes**

**Airport Services Center,
First Floor Conference Room
Gwinn, MI 49841**

Members Present: Chairman Bob Struck, Vice Chairman John LaCourt, Jim Cihak, Andy Sikkema, Scott Schulz, Steve Rodgers, Fred Benzie.

Member(s) Absent: Frank Rosado

Staff Present: Scott Erbisch, Keith Kaspari

Guests Present: Roger Bentlege

1. Call to Order: The meeting was called to order by Chairman Struck at 4:04 p.m.

2. Public Comment: None

3. Approval of the Agenda: Scott Schulz made a motion, which was seconded by Steve Rogers to approve the agenda. The motion passed unanimously.

4. Approval of Minutes - None

5. Items for Discussion

Airport Sustainability:

A broad list of items and topics were discussed through the entire meeting. The following is a summary of the highlights of what the Committee identified as areas of importance to review and what may be the next steps in the long range planning process:

- Identify the airports core functions that need to continue to operate the airport. Can there be reductions in these core services? Core services identified by the Committee:
 - Maintain Runway/Ramps
 - Crash/Fire/Rescue Operations
 - Tenant Obligations/Facility Management
 - Commercial and General Aviation Terminal Operations
 - Parking Operations
 - Contract Control Tower
 - Others yet to be determined

- If the airport did have to make cuts, what would the airport look like without the various services? What cuts might be made? What type of airport does the County need?

- Could some of the revenue generated by the Kennecot Mine operation be requested to assist in the airport operations? All indications are that Kennecot is moving forward with the mine, but tax revenue may not be captured by Marquette County until 2013 or 2014.
- Committee members raised a concern about what may happen when the Renaissance Zone expires. There is a potential that current airport tenants may make a decision to relocate.
- Committee members asked for additional information to assist in the review process. Items included, but not limited to if it could be determined what it costs to maintain 1,000 lf of the runway, more budget information, parking use data, status of other airports and whether they are self-sufficient. Cost to operate the control tower and parking lot?
- Would equipment, such as a runway broom allow for an increase in staff efficiency?
- Could there be a modification on how parking revenue is generated? Should the parking fees be increased? This puts the costs on the users.
- Continue to evaluate the fees charged to airport users and tenants. Try to make sure are at market. Staff must also be very cognizant on how far those rates can be increased without being detrimental to the objective.
- In addition to increasing costs, there is always the need to continue to look at ways of reducing cost. This needs to be an ongoing process. Set a target amount and see what would need to be done to achieve that objective.
- Should the airport budget cover cost for services that do benefit the County on a broader scale. For example, the airport has a marketing budget. The benefits garnered not only benefit the airport, but the entire county through job creation and investment.
- Continue to evaluate fuel flowage fees.
- What would a County wide millage generate annually? If this were to be sought, there would need to be a very good reason why it is important to support a millage.
- What areas of the airfield, off-airfield, and facilities need to be maintained? Can there be cuts within these areas?
- Sawyer is a great asset to support airport and economic growth.
- Identify those businesses that need and/or are users of the airport.
- A well thought out detailed planned needs to be prepared outlining the impact of cuts as well as why it is important to continue to operate the airport at a defined level.
- The LSCP Transportation Task Force also should be kept up to speed on what is progressing at the Airport as they should also be part of the support/solution.
- Nothing in the long range planning process is off the table.
- Develop a map of where people live that work at Sawyer.

6. Informational Items / Project Updates: None

7. Public Comment: None

8. Staff and Committee Member Comment: Scott Erbisich provided a brief update on the status of the Frontier Medical Devices, Inc. project.

9. Adjournment: A motion was made by Jim Cihak and seconded by Fred Benzie to adjourn the meeting at 6:10 p.m.

5A

From: Keith Kaspari
Subject: Fwd: Suggestion

File Minutes -

Use as an attachment for the September meeting minutes.

K

>>> "Roger Bentlage" <bentlage@tds.net> 9/4/2010 1:56 PM >>>

Keith,

Following the April meeting I put these thoughts down. I incorrectly remembered it as a point paper. They are rudimentary at best but I would be glad to work on this approach if I can be of assistance.

Roger

Following the Advisory Committee meeting I had a few thoughts which generated some suggestions. I'm simply a member of the public with a strong desire to see the airport be successful; I hope I'm not out of line.

Wearing my business hat, I believe the successful resolution to the current condition will be a blend of at least three components; reduced expenditures, increased revenues, and outside support.

The first two have to be worked simultaneously. As they approach optimum, demonstrating a concerted effort, outside support will be easier to obtain.

Some of the committee members admitted a lack of knowledge or understanding pertaining to the business side of the airport. I would suggest taking the P&L and breaking it down both, expenditures and revenues, to much finer line items.

Label the expenditure line items as - Must Have, Want to Have, Nice to Have, Can Live Without - or some such thing. Label revenue items as - Maxed Out, Maybe more, Below Market - or whatever.

Identify the consequences, known (will) or anticipated (may), if a change is made to any of the significant line items. Identify trigger points that may cause significant negative occurrences, i.e. lose of AMR, decrease in commercial/freight service, etc.

Most importantly identify things that will impact the community; this will be invaluable when looking for that outside support.

We took this approach when working our 1, 3, and 5 year plans. Everyone involved was "singing" from the same sheet.

We normally did this on a spreadsheet so as we made changes we could see the results. Many accounting systems will allow downloading to Excel. It took a little effort but was definitely worth it.

It generated a superior plan, we reached a consensus quicker, it eliminated misunderstandings and mistakes, and on numerous occasions alerted us to issues or opportunities we weren't aware of.

COUNT Account Title	2009	2010	2010	2010	2010	2010	2010	2010
	Actual Aug - YTD	Budget Annual	Amended Budget	<Rev>/Exp Period	<Rev>/Exp YTD	<Uncoll>/Unexp Balance	<Uncoll>/Unexp %	Budget
64400 AVIATION FUEL SALES	<34,547.12>	<75,000.00>	<75,000.00>	<7,168.68>	<46,374.00>	<28,626.00>	<38.15>	61.83
64602 PERSONAL PROPERTY SALES	<115.00>	0.00	0.00	<2,355.59>	<4,055.59>	4,055.59	0.00	0.00
65100 LANDING FEES	<27,785.00>	<80,000.00>	<80,000.00>	<551.00>	<50,321.50>	<29,678.50>	<36.96>	62.90
65200 PARKING PERMITS	<153,323.44>	<275,000.00>	<275,000.00>	<20,494.94>	<177,689.61>	<97,310.39>	<34.61>	64.61
66401 INVESTING INCOME-SAVING	<1,116.11>	<5,000.00>	<5,000.00>	<202.17>	<1,707.37>	<3,292.63>	<34.15>	59.16
66801 TERMINAL RENT-MESSABA	<33,667.78>	<103,000.00>	<103,000.00>	0.00	<61,139.25>	<41,860.75>	<40.55>	59.36
66820 HANGER RENTALS	<55,164.59>	<95,000.00>	<95,000.00>	<9,741.97>	<67,588.69>	<27,411.31>	<28.86>	31.08
66830 TERMINAL RENT-AM. EAGLE	<28,941.75>	<70,000.00>	<70,000.00>	0.00	<27,358.36>	<42,641.64>	<63.91>	31.15
66840 TERMINAL RENT-CAR RENTL	<30,592.43>	<30,000.00>	<30,000.00>	<964.14>	<15,856.85>	<14,143.15>	<47.81>	52.86
66950 LEASE REVENUES	<142,185.93>	<390,000.00>	<390,000.00>	<63,379.13>	<401,032.84>	11,032.84	<102.83>	102.83
66951 LEASE REVENUE-HANGAR400	<3,938.30>	<10,000.00>	<10,000.00>	0.00	<3,150.64>	<6,849.36>	<68.49>	31.51
67001 BASE OPERATOR %	<341.38>	0.00	0.00	0.00	0.00	0.00	0.00	0.00
67003 CAR RENT & FREIGHT %	<64,044.07>	<175,000.00>	<175,000.00>	<18,171.02>	<82,032.30>	<92,967.70>	<52.55>	46.88
67004 VENDING MACHINE REVENUE	<1,207.39>	<8,000.00>	<8,000.00>	<78.17>	<457.64>	<7,542.36>	<9.43>	5.72
67100 ADVERTISING RENTAL	<2,400.00>	<15,000.00>	<15,000.00>	0.00	<6,000.00>	<9,000.00>	<40.00>	40.00
67500 CONTRIBUTIONS	<75.00>	0.00	0.00	0.00	<50.00>	50.00	0.00	0.00
67600 TRANSFER - OTHER FUNDS	0.00	<762,550.00>	<762,550.00>	0.00	0.00	<762,550.00>	<100.00>	0.00
67701 UTILITY REIMBURSEMENTS	<21,302.81>	<30,000.00>	<30,000.00>	<226.75>	<15,763.89>	<14,236.11>	<47.78>	52.55
67800 LABOR REIMBURSEMENTS	<1,250.23>	<4,000.00>	<4,000.00>	0.00	<906.24>	<3,093.76>	<76.66>	22.66
69400 MISCELLANEOUS INCOME	<4,255.35>	<7,000.00>	<7,000.00>	0.00	<7,796.92>	796.92	<111.38>	111.38
69610 ATM COMMISSIONS	<358.00>	<6,000.00>	<6,000.00>	<77.00>	<453.00>	<5,547.00>	<92.83>	7.55
+ Income	<606,611.68>	<2,140,550.00>	<2,140,550.00>	<123,410.56>	<969,734.69>	<1,170,815.31>	<54.70>	45.30
70300 SALARY-SUPERVISION	40,873.06	66,000.00	66,000.00	4,771.52	39,411.74	26,588.26	<40.14>	59.71
70400 SALARY-REGULAR	317,857.51	519,000.00	519,000.00	35,532.59	311,608.98	207,391.02	<39.96>	60.04
70500 SALARY - OVERTIME	24,275.20	39,500.00	39,500.00	289.78	9,890.50	29,609.50	<74.96>	25.04
70600 SALARY - PART TIME	24,041.61	40,000.00	40,000.00	1,294.99	23,662.79	16,337.21	<40.84>	59.16
71500 SOCIAL SECURITY	25,177.14	40,500.00	40,500.00	2,589.64	23,842.02	16,657.98	<41.12>	58.87
71550 MEDICARE TAX	5,888.36	9,500.00	9,500.00	605.65	5,561.92	3,938.08	<41.55>	58.55
71600 HOSPITALIZATION	124,731.67	200,000.00	200,000.00	14,550.83	122,640.33	77,359.67	<38.68>	61.32
71650 DISABILITY INSURANCE	470.58	750.00	750.00	53.10	418.84	331.16	<44.13>	55.85
71700 LIFE INSURANCE	883.60	1,450.00	1,450.00	108.26	904.72	545.28	<37.60>	62.39
71800 RETIREMENT	93,975.24	162,500.00	162,500.00	11,566.63	95,246.02	67,253.98	<41.41>	58.61
72000 UNEMPLOYMENT	11,985.41	14,000.00	14,000.00	0.00	11,912.81	2,087.19	<14.20>	85.09
72100 WORKERS COMPENSATION	8,220.01	11,800.00	11,800.00	851.91	8,101.50	3,698.50	<31.35>	68.66
72700 OFFICE SUPPLIES	32.51	0.00	0.00	0.00	<45.08>	45.08	0.00	0.00
72900 POSTAGE	496.20	650.00	650.00	0.00	739.44	<89.44>	<13.76>	113.76
73010 BUILDING SUPPLIES	3,257.41	2,500.00	2,500.00	0.00	2,094.38	405.62	<82.23>	83.78
73020 FIELD EXPENSE	13,477.86	20,000.00	20,000.00	0.00	10,676.18	9,323.82	<46.62>	53.38
73030 EQUIPMENT SUPPLIES	18,651.29	23,900.00	23,900.00	905.56	8,567.82	15,332.18	<64.19>	35.85
74000 MARKETING/REDEVELOPMENT	100,585.00	100,000.00	100,000.00	0.00	1,183.00	98,817.00	<98.82>	1.18
74201 GAS AND OIL PURCHASES	25,011.83	120,000.00	120,000.00	938.53	32,208.43	87,791.57	<72.82>	26.84
74510 C/F/R SUPPLIES & EXP.	8,278.71	7,000.00	7,000.00	284.20	5,482.51	1,517.49	<21.63>	78.32
75500 OTHER SUPPLIES	9,077.71	6,000.00	6,000.00	290.84	6,701.50	<701.50>	<11.35>	111.69

ACCOUNT Title	2009 Actual YTD	2010 Budget Annual	2010 Amended Budget	2010 <Rev>/Exp Period	2010 <Rev>/Exp YTD	2010 <Uncolld>/Unexp Balance	% Budget <Uncolld>/Unexp
380800 SERVICE CONTRACTS	0.00	0.00	0.00	1,386.05	2,772.10	<2,772.10>	0.00
380810 FIRE RESPONSE	10,500.00	0.00	0.00	0.00	0.00	0.00	0.00
380875 WEATHER OBSERVE. REPORT	0.00	3,000.00	0.00	0.00	0.00	3,000.00	0.00
381000 PROF/CONTRACTUAL SERV.	0.00	10,000.00	3,000.00	<1,236.05>	0.00	<2,372.19>	123.72
381012 COMPUTER USE CHARGES	2,967.50	6,000.00	6,000.00	1,499.00	4,497.00	1,503.00	74.95
381170 CONTROL TOWER	9,937.99	20,000.00	20,000.00	1,655.00	9,690.76	10,309.24	48.45
382600 INDIRECT COSTS	30,000.00	45,000.00	45,000.00	3,750.00	30,000.00	15,000.00	66.67
385000 TELEPHONE	5,837.47	10,000.00	10,000.00	0.00	<91.14>	10,091.14	-0.91
385040 TELEPHONE - CELLULAR	0.00	2,000.00	2,000.00	0.00	564.70	1,435.30	28.24
386000 TRAVEL	386.42	0.00	0.00	0.00	17.00	<17.00>	0.00
386500 INSERVICE TRAINING	30.00	300.00	0.00	0.00	0.00	300.00	0.00
391000 INSURANCE	100,844.74	101,000.00	101,000.00	0.00	99,764.80	1,235.20	98.78
392000 UTILITIES	28,875.77	60,000.00	60,000.00	4,332.31	46,236.17	13,763.83	77.06
393000 EQUIPMENT REPAIRS	18,861.14	40,000.00	40,000.00	4,270.90	12,910.01	27,089.99	32.28
393200 BUILDING REPAIRS	793.70	8,500.00	8,500.00	2,628.00	6,098.75	2,401.25	71.75
395600 MISCELLANEOUS EXP.	5,363.82	2,000.00	2,000.00	173.58	4,074.57	<2,074.57>	203.73
497020 ENVIRONMENTAL COSTS	0.00	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
+Expense	1,071,646.06	1,697,850.00	1,697,850.00	93,092.82	949,717.26	748,132.74	55.94
+SAWYER - AIRFIELD EXP.	465,034.38	<442,700.00>	<442,700.00>	<30,317.74>	<20,017.43>	<422,682.57>	4.52

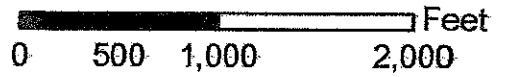
ACCOUNT Title	2009	2010	2010	2010	2010	2010	2010	2010
	Actual YTD	Budget Annual	Amended Budget	<Rev>/Exp Period	<Rev>/Exp YTD	<Uncolt>/Unexp Balance	<Uncolt>/Unexp	% Budget
170400 SALARY-REGULAR	7,463.92	12,000.00	12,000.00	0.00	468.94	11,531.06		3.91
170500 SALARY - OVERTIME	692.45	2,000.00	2,000.00	0.00	619.94	1,380.06		31.00
170600 SALARY - PART TIME	3,174.02	7,000.00	7,000.00	27.55	2,634.75	4,365.25		37.64
171500 SOCIAL SECURITY	702.48	1,500.00	1,500.00	1.71	230.88	1,269.12		15.39
171550 MEDICARE TAX	164.27	500.00	500.00	0.40	53.99	446.01		10.80
171600 HOSPITALIZATION	2,046.35	3,000.00	3,000.00	0.00	154.40	2,845.60		5.15
171700 LIFE INSURANCE	16.50	50.00	50.00	0.00	1.14	48.86		2.28
171800 RETIREMENT	1,725.22	3,500.00	3,500.00	0.00	51.92	3,448.08		1.48
172100 WORKERS COMPENSATION	285.67	575.00	575.00	0.63	104.65	470.35		18.20
172700 OFFICE SUPPLIES	0.00	50.00	50.00	0.00	0.00	50.00		0.00
172900 POSTAGE	610.00	750.00	750.00	0.00	250.00	500.00		33.33
175500 OTHER SUPPLIES	1,432.32	6,000.00	6,000.00	0.00	560.06	5,439.94		9.33
385040 TELEPHONE - CELLULAR	0.00	0.00	0.00	0.00	63.59	<63.59>		0.00
395600 MISCELLANEOUS EXP.	213.50	2,000.00	2,000.00	0.00	395.65	1,604.35		19.78
+Expense	18,526.70	38,925.00	38,925.00	30.29	5,589.91	33,335.09		14.36
+SAWYER-PARKING LOT EXP	18,526.70	38,925.00	38,925.00	30.29	5,589.91	33,335.09		14.36

ACCOUNT	2009	2010	2010	2010	2010	2010	2010	2010	2010	2010
Title	Actual	Budget	Amended	<Rev>/Exp	<Rev>/Exp	<Uncoll>/Unexp	<Uncoll>/Unexp	Balance	% Budget	<Uncoll>/Unexp
	YTD	Annual	Budget	Period	YTD	Balance				
170400 SALARY-REGULAR	29,446.12	50,000.00	50,000.00	3,563.32	27,631.18	22,368.82		55.26		
170500 SALARY - OVERTIME	1,515.21	3,000.00	3,000.00	47.33	761.31	2,238.69		25.38		
170600 SALARY - PART TIME	7,049.26	11,000.00	11,000.00	289.30	7,828.49	3,171.51		71.17		
171500 SOCIAL SECURITY	2,356.70	4,000.00	4,000.00	241.79	2,245.67	1,754.33		56.14		
171550 MEDICARE TAX	551.09	900.00	900.00	56.55	525.17	374.83		58.35		
171600 HOSPITALIZATION	10,434.05	16,000.00	16,000.00	1,447.43	10,959.28	5,040.72		68.50		
171700 LIFE INSURANCE	73.82	100.00	100.00	9.60	69.99	30.01		69.99		
171800 RETIREMENT	8,710.81	14,000.00	14,000.00	1,119.03	8,239.84	5,760.16		58.86		
172100 WORKERS COMPENSATION	933.48	1,500.00	1,500.00	89.69	857.03	642.97		57.14		
172700 OFFICE SUPPLIES	1,772.05	2,100.00	2,100.00	96.41	1,625.22	474.78		77.39		
172900 POSTAGE	993.71	1,800.00	1,800.00	58.51	750.18	1,049.82		41.68		
173010 BUILDING SUPPLIES	23,748.99	30,000.00	30,000.00	3,464.05	25,288.50	4,711.50		84.30		
173030 EQUIPMENT SUPPLIES	770.88	1,100.00	1,100.00	445.44	659.03	440.97		59.91		
174000 MARKETING/REDEVELOPMENT	11,340.68	25,000.00	25,000.00	2,046.49	12,774.56	12,225.44		51.10		
175500 OTHER SUPPLIES	379.87	500.00	500.00	86.98	361.02	138.98		72.20		
180800 SERVICE CONTRACTS	5,710.35	9,000.00	9,000.00	880.10	7,718.56	1,281.44		85.76		
185000 TELEPHONE	5,534.65	10,000.00	10,000.00	985.06	10,608.08	<608.08>		106.08		
185040 TELEPHONE - CELLULAR	0.00	0.00	0.00	89.32	388.38	<388.38>		0.00		
186500 INSERVICE TRAINING	2,378.25	2,000.00	2,000.00	30.00	2,377.72	<377.72>		118.89		
186600 TRAVEL	0.00	0.00	0.00	0.00	125.00	<125.00>		0.00		
189200 UTILITIES	116,222.36	185,000.00	185,000.00	13,045.56	108,262.99	76,737.01		58.52		
193000 EQUIPMENT REPAIRS	48.58	0.00	0.00	0.00	0.00	0.00		0.00		
193200 BUILDING REPAIRS	13,740.03	20,000.00	20,000.00	80.83	1,510.07	18,489.93		7.55		
195600 MISCELLANEOUS EXP.	1,265.87	3,000.00	3,000.00	240.63	920.63	2,079.37		30.69		
+Expense	244,976.81	390,000.00	390,000.00	28,413.42	232,487.90	157,512.10		59.61		
+SAWYER-TERMINAL EXP.	244,976.81	390,000.00	390,000.00	28,413.42	232,487.90	157,512.10		59.61		

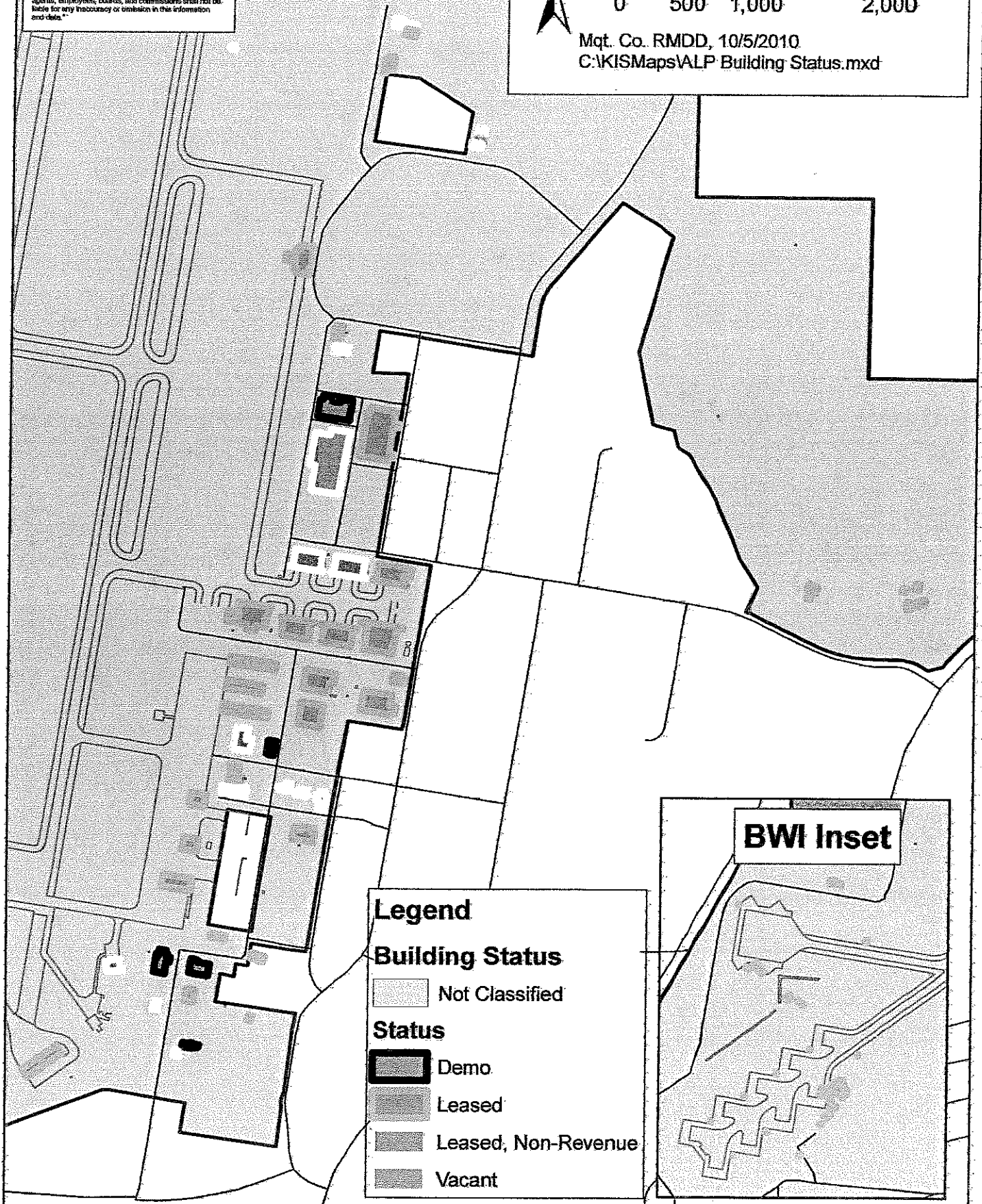
ACCOUNT Title	2009	2010	2010	2010	2010	2010	2010	2010	2010
	Actual YTD	Budget Annual	Amended Budget	<Rev>/Exp Period	<Rev>/Exp YTD	<Uncol1>/Unexp Balance	<Uncol1>/Unexp Balance	% Budget	<Uncol1>/Unexp
170400 SALARY-REGULAR	3,490.43	4,000.00	4,000.00	96.60	1,100.19	2,899.81	2,899.81	27.50	27.50
170500 SALARY - OVERTIME	261.27	500.00	500.00	0.00	0.00	500.00	500.00	0.00	0.00
170600 SALARY - PART TIME	3,483.30	2,000.00	2,000.00	303.09	3,320.15	<1,320.15>	<1,320.15>	166.01	166.01
171500 SOCIAL SECURITY	448.57	500.00	500.00	24.78	274.04	225.96	225.96	54.81	54.81
171550 MEDICARE TAX	104.87	100.00	100.00	5.80	64.09	35.91	35.91	64.09	64.09
171600 HOSPITALIZATION	876.43	1,000.00	1,000.00	33.93	369.82	630.18	630.18	36.98	36.98
171700 LIFE INSURANCE	7.90	50.00	50.00	0.26	2.64	47.36	47.36	5.28	5.28
171800 RETIREMENT	789.78	500.00	500.00	36.70	297.65	202.35	202.35	59.53	59.53
172100 WORKERS COMPENSATION	171.50	125.00	125.00	9.19	103.16	21.84	21.84	82.53	82.53
273010 BUILDING SUPPLIES	623.21	1,000.00	1,000.00	0.00	0.00	1,000.00	1,000.00	0.00	0.00
381000 PROF/CONTRACTUAL SERV.	700.00	2,000.00	2,000.00	1,275.00	2,775.00	<775.00>	<775.00>	138.75	138.75
386000 TRAVEL	836.78	1,000.00	1,000.00	0.00	0.00	1,000.00	1,000.00	0.00	0.00
392000 UTILITIES	29,527.66	50,000.00	50,000.00	487.39	7,013.09	42,986.91	42,986.91	14.03	14.03
393000 EQUIPMENT REPAIRS	0.00	0.00	0.00	24.82	37.23	<37.23>	<37.23>	0.00	0.00
393200 BUILDING REPAIRS	895.53	8,000.00	8,000.00	0.00	1,045.70	6,954.30	6,954.30	13.07	13.07
395600 MISCELLANEOUS EXP.	3,179.36	3,000.00	3,000.00	50.00	180.00	2,820.00	2,820.00	6.00	6.00
+Expense	45,396.59	73,775.00	73,775.00	2,347.56	16,582.76	57,192.24	57,192.24	22.48	22.48
+NON-AIRFIELD EXPENSES	45,396.59	73,775.00	73,775.00	2,347.56	16,582.76	57,192.24	57,192.24	22.48	22.48

"The information and data provided herewith has been compiled from various sources, and is used by the County of Marquette for its own general purposes. The County does not warrant or guarantee that this information and data is accurate or current, nor does the County warrant or guarantee that this information and data is fit for any particular use or purpose. More specifically, the County warns that this information and data is not intended to be, and should not be, used to determine individual ownership, lot lines, or lines of occupation with respect to real estate. Any recipient of this information and data should independently verify its accuracy before relying on it for any purposes. The County of Marquette and its officers, agents, employees, boards, and commissions shall not be liable for any inaccuracy or omission in this information and data."

ALP Building Status




Mqt. Co. RMDD, 10/5/2010
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





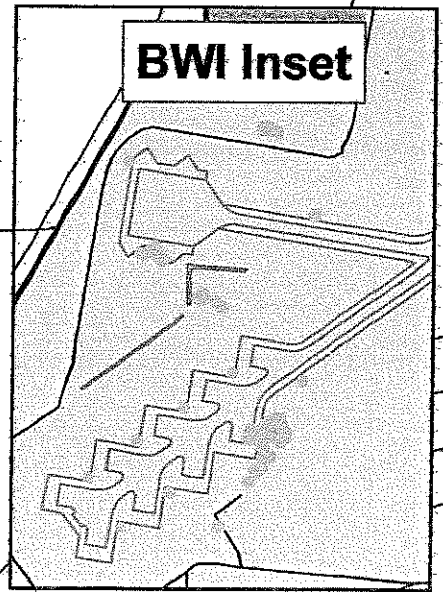
Legend

Building Status

-  Not Classified

Status

-  Demo
-  Leased
-  Leased, Non-Revenue
-  Vacant



Airport Revenue Comparison

	Touch & Go		Airlines		Car Rentals		TSA	Boreal	Parking
	Old Contract - 2004	2009	Old Contract - 2004 (3) Airlines	2009	Old Contract - 2004 (4) Counters	2009	2009	2009	2009
Rent	\$ 2,400.00	\$ 5,562.24		\$ 228,926.10	\$ 126,889.14	\$ 45,788.83	\$ 60,056.10	\$ 38,138.40	
Fees	\$ 2,400.00	\$ 1,494.17	\$ 150,272.93	\$ 228,926.10	\$ 126,889.14	\$ 168,309.78	\$ 3,392.88	\$ 70,109.19	\$ 250,957.00
		\$ 6,996.41					\$ 63,448.98	\$ 108,247.59	

Notes: Snack Bar Concessionaire, Airlines, and Car Rentals are up for renewal/Increased fees. TSA/Boreal now have revised/new Agreements in place reflecting increases. Due to automated parking system 100% of revenue is captured.

SAWYER INTERNATIONAL AIRPORT

Annualized Parking Revenue

CY	Total	Rate	Total Passengers
CY-2003	\$123,328*	@ \$3.00 per day	103,150
*Delay ensued with implementing the \$3.00 per day rate. Rate was not implemented until early spring.			

CY-2004	\$186,497	@ \$4.00 per day	110,900
CY-2005	\$209,811	@ \$4.00 per day	115,543
CY-2006	\$224,000	@ \$4.00 per day	132,169
CY-2007	\$284,000	@ \$5.00 per day	133,681
CY-2008	\$241,140	@ \$5.00 per day	112,072
CY-2009	\$250,957	@ \$5.00 per day	106,946
YTD-2010	\$212,850	@ \$5.00 per day	80,094

(Thru August)

American Association of Airport Executives/U.S. Contract Tower Association Recommendations to the DOT Office of Inspector General

(as of 9/30/2010)

The House of Representatives has directed the Department of Transportation (DOT) Office of Inspector General (IG) to review FAA's Contract Tower Program in terms of its cost-effectiveness, safety benefits, and the overall value to the users of these contract tower airports. The language from the House DOT/FAA fiscal year 2011 appropriations bill reads, in part:

"Contract tower program –It has been nearly three decades since the FAA began contracting out air traffic services at lower tower facilities; there are currently 246 airports in 46 states that participate in the program. The Committee believes that the contract tower program is a cost-effective program that performs an important safety function. However, it has been nearly a decade since the program has been reviewed by the DOT OIG. Therefore, the Committee directs the OIG to conduct a review of the contract tower program's cost-effectiveness, safety benefits, and the overall value to the users of these airports. The Committee directs the OIG to provide a report to the House and Senate Committees on Appropriations by June 1, 2011."

FAA Contract Tower Program Background:

- The FAA Contract Tower Program has provided essential air traffic safety services at smaller airports since 1982. As of October 1, 2010, 247 airports in 46 states participate in the program. This represents 45 percent of all control towers in the U.S. In addition, federal contract towers handle approximately 25 percent of control tower aircraft operations in the U.S. (total annual contract tower operations of about 14.2 million).
- As a result of this 28-year government/industry partnership, the FAA Contract Tower Program: (1) enhances aviation safety at airports that in many cases would not have a tower; (2) helps smaller airports retain and develop commercial air service and general aviation; (3) promotes economic development and creates jobs locally; and (4) consistently receives high marks for customer service from aviation users (pilots, airlines, FBOs, flight schools and corporate flight departments).
- The safety, cost-effectiveness and efficiency record of the FAA Contract Tower Program for the past two decades has been validated numerous times by the DOT IG, FAA safety audits, and the National Transportation Safety Board. The IG also has verified the cost-effectiveness of the program to taxpayers in numerous reports since 1998 (see DOT IG reports AV-1998-147, May 18, 1998; AV-1999-094, May 4, 1999; AV-2000-079, April 12, 2000; AV-2002-068, December 14, 2001; AV-2003-057, September 4, 2003).
- All federal contract controllers are FAA-certified air traffic controllers who meet the identical training and operating standards as FAA-employed controllers. The vast majority of federal contract controllers are retired military or FAA controllers. Approximately 99 percent have FAA or military air traffic control experience.
- FAA controls and oversees all aspects of the federal contract tower program, including operating procedures, staffing plans, certification and medical tests of contract controllers, security and facility evaluations.
- Federal contract towers operate together with FAA-staffed facilities throughout the country as part of a unified national air traffic control system.
- Without the program, 111 formerly non-towered airports would not have the ATC efficiency and safety benefits of a tower, resulting in a significant decrease in air traffic safety nationwide.

- **That the IG review FAA's plans to upgrade ATC equipment and tower facilities at FAA contract towers that were previously FAA-staffed towers.** Approximately 136 of the 247 FAA contract towers were former FAA-staffed towers and converted to the FAA contract tower program in the mid to late 1990s. FAA should treat these previously FAA-staffed towers the same as FAA-staffed towers regarding ATC equipment and facilities upgrades. The FAA should be responsible for these costs since these towers were originally staffed and maintained by FAA.

For questions or additional information, please contact Spencer Dickerson of AAAE/USCTA at sdickerson@aaae.org or (703) 824-0500, ext. 130.



Airport Services Center: 125 G Avenue • Gwinn, MI 49841 • www.sawyerairport.com

Airport Administrative Office
(906) 346-3308

Water/Wastewater Department
(906) 346-3137

Maintenance Department
(906) 346-4336

TO: MARQUETTE COUNTY BOARD OF COMMISSIONERS
VIA: Steve Powers, County Administrator
Scott Erbsch, Director of Operations
FROM: Keith Kaspari, C.M., Airport Manager
SUBJECT: Support for House Bill 5773
DATE: October 12, 2010

BACKGROUND:

For many years, MDOT has provided Marquette County funding assistance for the completion of many capital development projects at Sawyer at 2.50%. Additionally, MDOT had provided funding assistance to Michigan's airports for the costs of training airport fire fighters, marketing assistance, and other programs through MDOT's Air Service Program.

However, due to continued decreases in fuel tax revenue to the State Aeronautics Fund (SAF), programs as described on Page 2 have been suspended until further notice, and as Michigan nears FY-2012, funding assistance to airports at 2.50% for capital development is now in jeopardy.

HB 5773, introduced by Representative Gabe Leland, with signatory support by Representatives Lindberg, Lahti, Nerat, Donnigan, Byrnes and Haugh, is comprised of many elements, yet the primary element provides for a four-cent increase in a 2-1-1 proposal, provides a legislative vehicle for an increase in aviation fuel tax revenue to benefit the State Aeronautics Fund, or SAF. The current rate of \$0.03 cents per gallon has remained unchanged since 1929.

As one of 234 public use airports in Michigan, it is critical that HB 5773 pass to restore previously suspended programs and to continue the development and rehabilitation of Michigan's aviation and airport infrastructure.

When fully implemented over a three-year period, passage of HB-5773 is anticipated to provide an additional \$16,000,000 to the State Aeronautics Fund and is supported by the Michigan Association of Airport Executives (MAAE) and the Michigan Business Aviation Association (MBAA).

ADDITIONAL INFORMATION:

The passage of HB 5773 assumes that with passage of the next FAA Reauthorization Bill, which is anticipated for passage during CY-2011, federal funding to airports will remain at 95%. There has been some discussion in Washington regarding returning FAA funding to 90% as a result of H.R. 915 (FAA Reauthorization Act of 2009).

STAFF RECOMMENDATION:

Provide support for the passage of HB 5773 prior to the close of CY-2010, and provide support for the attached Resolution, and authorize the Board Chairman and County Clerk to sign the Resolution where indicated.

RESOLUTION

A RESOLUTION BY THE MARQUETTE COUNTY BOARD OF COMMISSIONERS AFFIRMING THEIR SUPPORT FOR THE PASSAGE OF HOUSE BILL NO: 5773 PRIOR TO THE END OF CALENDAR YEAR 2010, FOR THE RESTORATION OF PROGRAMS UNDER MDOT'S AIR SERVICE PROGRAM, AND TO CONTINUE THE DEVELOPMENT OF MICHIGAN'S AVIATION AND AIRPORT INFRASTRUCTURE.

BE IT RESOLVED by the Board of Commissioners of Marquette County, Michigan:

WHEREAS, HB 5773, when fully implemented over a three-year period, will provide an estimated \$16,000,000 increase in revenue to the State Aeronautics Fund (SAF); and,

WHEREAS, passage of HB 5773 will restore many suspended programs in MDOT's Air Service Program. Those programs are identified as Airport Marketing and Advertising, Airport Capital Improvement, Aircraft Rescue and Fire Fighting Training, Air Carrier Recruitment and Retention, Airfield Paint Marking Maintenance, and Airfield Pavement Maintenance; and,

WHEREAS, passage of HB 5773 would allow the State of Michigan and MDOT's Bureau of Aeronautics and Freight Services division to continue to provide 2.50% funding support for airports for the continued development of Michigan's Airport System Plan (MASP); and,

WHEREAS, without passage of HB 5773, it puts in severe jeopardy the ability of the State of Michigan and MDOT's Bureau of Aeronautics and Freight Services division to continue the development of Michigan's aviation infrastructure, including the funding assistance to the owners and operators of the 234 public-use airports for airport capital development; and,

WHEREAS, the current aviation fuel tax at \$0.03 per gallon has remained unchanged since 1929, and has since 1945 provided, and would continue to provide, a 1.5 cent per gallon rebate to all airlines operating in Michigan.

Section I. That Gerald O. Corkin, serving as Chairman of the Marquette County Board of Commissioners, is hereby authorized to execute this Resolution of Support for passage of House Bill No: 5773.

Section II. That Connie M. Branam, serving as the Clerk of Marquette County, is hereby authorized to attest to the execution of said Resolution and is directed to make it known to the appropriate public officials.

CERTIFICATION

I, Gerald O. Corkin, Chairman of the Marquette County Board of Commissioners, hereby certify that the above resolution was adopted by the Marquette County Board of Commissioners at their Regular Meeting held on the 12th day of October, 2010.

I, Connie M. Branam, Clerk of the County of Marquette, Michigan, hereby certify that the above resolution was adopted by the Marquette County Board of Commissioners at their Regular Meeting held on the 12th day of October, 2010.

Gerald O. Corkin, Chairman
Marquette County Board of Commissioners

Connie M. Branam
Marquette County Clerk



Airport Services Center: 125 G Avenue • Gwinn, MI 49841 • WWW.SAWYERAIRPORT.COM

Airport Administrative Office
(906) 346-3308

Water/Wastewater Department
(906) 346-3137

Maintenance Department
(906) 346-4336

SAWYER (MQT) FLIGHT SCHEDULE

DELTA AIRLINES

1-800-221-1212 / WWW.DELTA.COM

Flight #	Departure	Jet Service Departing For	Gate	Frequency
3356	10:35 a.m.	Detroit	1	Daily
3695	12:50 p.m.	Minneapolis – St. Paul	1	Daily
3332	5:25 p.m.	Detroit	1	Daily

Flight #	Arrival	Jet Service Arriving From	Gate	Frequency
3051	10:10 a.m.	Detroit	1	Daily
3695	12:25 p.m.	Minneapolis – St. Paul	1	Daily
3259	5:00 p.m.	Detroit	1	Daily

AMERICAN EAGLE AIRLINES

1-800-433-7300 / WWW.AA.COM

Flight	Departure	Jet Service Departing To	Gate	Frequency
4093	6:55 a.m.	Green Bay continuing onto Chicago	3	Sun – Fri
3972	7:40 a.m.	Traverse City continuing onto Chicago	3	Sun – Fri
4179	9:45 a.m.	Chicago	3	Daily

Flight	Arrival	Jet Service Arriving From	Gate	Frequency
4035	8:45 p.m.	Chicago	3	Daily
4026	9:30 p.m.	Green Bay via Chicago	3	Sun – Fri
4327	9:55 p.m.	Traverse City via Chicago	3	Sun – Fri

Effective: November 1, 2010 (As Published)

Notice: Flight schedule is subject to change without notice.