



**Airport Services Center:** 125 G Avenue • Gwinn, MI 49841 • [www.sawyerairport.com](http://www.sawyerairport.com)

**Airport Administrative Office**  
(906) 346-3308

**Water/Wastewater Department**  
(906) 346-3137

**Maintenance Department**  
(906) 346-4336

## Memorandum

**Date:** April 12, 2016

**To:** Ground Transportation Providers (Shuttles and /or Taxi Cabs, Vans, Buses & Limousine Services)

**From:** Duane DuRay, CM, Airport Manager *DD*

**Re:** Unattended Vehicles and Ground Transportation Lane Use – Airport Terminal

As per airport security requirements, airport management is implementing a restriction on unattended vehicles. All operators must remain with their respective vehicles . . . NO UNATTENDED VEHICLES PERIOD.

Please be reminded of the areas specifically designated for loading/unloading by ALL commercial ground transportation providers. Curb side is OFF-LIMITS and explicitly reserved for non-commercial use.

Please post and/or distribute to your dispatcher(s) and/or appropriate staff.

Questions? Please contact me at 346-3308 Ext. 222.

Thank you for your cooperation.





