

**COUNTY OF MARQUETTE, MICHIGAN**  
**Sawyer International Airport**  
**Airport Advisory Committee**  
**Thursday June 11, 2015 4:00 P.M.**  
**Meeting Minutes**

**Members Present:** Scott Schulz, Donald Kristola, Karen Alholm, John LaCourt, Frank Rosado, and Stephen Adamini.

**Members Absent:** Steve Rodgers

**Staff Present:** Steve Schenden, Director of Operations, and Duane DuRay, Airport Manager

**Staff Absent:** None

**Guests Present:** None present

**1. Call to Order:**

Chairperson Schulz called the meeting to order at 4:02 p.m.

**2. Approval of the Agenda:**

Member LaCourt requested that the Agenda be amended to include item C. Contents of Airport Advisory Agenda's as an addition to 5. Items of Discussion. A motion was made by Member Kristola, supported by Member LaCourt to approve the agenda as amended. Motion passed unanimously.

**3. Public Comment:**

A. None noted

**4. Approval of Minutes:**

Member LaCourt made a motion, supported by Member Kristola, to approve the May 2015 minutes. Motion passed unanimously.

**5. Items of Discussion:**

- A. Airport Camping -- Director Schenden spoke briefly about the potential of/for pilot camping on the airfield. Chairman Schulz thought it would be a good idea to allow limited camping opportunities during special events. (Michigan Air Tour or fly-ins.) Manager DuRay said a fee structure and procedures would need to be developed for special events. Discussion ensued. Member LaCourt made a motion, supported by Member Rosado to have staff develop a policy outlining approved events, fees, and recommended locations for on-airport camping. Motion passed unanimously.
- B. Private Hangars --Director Schenden re-opened the topic of private hangar development due to recent interest, activity and the limited availability of hangar space. The Committee supports the development of private hangars and Director

Schenden has been working with the Brownfield Authority - which may provide a mechanism for building removal and site development at selected locations. Chairman Schulz stated the need to have options available for individuals or groups to build a standard box hangar without utilities. Discussion followed. Chairman Schulz made a motion, supported by Member La Court to have staff research private hangar agreements, standards, and leases at surrounding airports.

- C. Content of Airport Advisory Agenda's – Member LaCourt commented on the size/scope of past Agendas and his desire for staff to keep the Committee better informed on/about future projects. Discussions resulted in the addition of a new agenda item labeled “Suggested Agenda Items” that would further outline/identify potential topics for Committee review.

**Informational Items & Project Updates:**

- A. ARFF Training - Manager DuRay shared recent ARFF training that took place in Houghton County Airport and future plans to have the training take place at Sawyer International Airport.
- B. Runway Shoulder and Lighting Project – DuRay updated the Committee on project progress. Discussion took place regarding the length and clarity of the Project NOTAMs and the need to ensure they are well drafted to provide a clear and proper message for pilots. Member Rosado raised concerns about the visibility of the chevrons on the construction end of the runway. Manager DuRay acknowledged these concerns and notified the Committee of the on-going actions and discussions that have been taking place to minimize the hazards.

**6. Late Additions:** None

**7. Public Comment:** None

**8. Staff and Committee Member Comment:** Member Kristola informed the staff about his current position on the Restoration Advisory Committee for the Air Force and said he would keep the staff briefed on the items the Restoration Committee would be discussing. Member Kristola also asked about the car show event at the Discover Sawyer Day and said he would distribute the flyers to some car groups that may be interested.

**9. Adjournment:** At 5:15 p.m., a motion was made by Member Adamini, supported by Member Rosado, to adjourn. Motion passed unanimously.

Respectfully submitted by Duane DuRay, Airport Manager