



Airport Services Center: 125 G Avenue • Gwinn, MI 49841 • www.sawyerairport.com

APPLICANT’S SECURITY BADGE RESPONSIBILITY AGREEMENT

I WILL NOT:

- Allow anyone else to use my security badge.
- Alter my badge in any manner.
- Allow anyone to “piggyback” or “tailgate” behind me through a card access door or vehicle gate.
- Use my badge to bypass security in order to board a flight.

I WILL:

- Use my badge only in the performance of my official job duties.
- Immediately report any security violations to Airport Administration.
- Wear my badge on my outermost garment, prominently displayed above the waist, when in the SIDA.
- Challenge and report any individual who is not displaying an ID badge in the SIDA.
- Ensure proper closing of all card access doors and gates.
- Obey all lawful orders and directions from Airport Administration issued in furtherance of the Airport Security Program or TSA regulations.
- Notify Airport Administration of any name changes or address changes.
- Contact Airport Administration IMMEDIATELY if my badge/proximity card is lost or stolen.

I UNDERSTAND:

- My badge is the property of the Sawyer International Airport and must be surrendered upon demand, expiration, suspension, or termination of contract or employment.
- If my badge is lost or stolen, I will need to pay the applicable lost badge and/or proximity card fee.
- I must go through a screening checkpoint before boarding a flight for business or pleasure.

I have read and understand the above responsibilities and will abide by all airport rules and regulations. If I fail to comply with any of them, it may result in suspension or revocation of my badge or possible prosecution under federal, state, and local laws.

Escort Verification: I acknowledge that I have received the ESCORT designation; and I agree to familiarize myself with current escorting procedures: _____
(Initial)

(Applicant’s Signature) (Date)

OFFICE USE ONLY Previous Section Verified by: _____ Initial _____ Date: _____
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