

**COUNTY OF MARQUETTE, MICHIGAN**  
**Sawyer International Airport**  
**Airport Advisory Committee**  
**Thursday April 12, 2018 4:00 P.M.**  
**Meeting Minutes**

**Members Present:** Ed Glasgow, Frank Rosado, John LaCourt, Bob Muelle, County Commissioner Adamini, and County Commissioner Alholm

**Members Absent:** Steve Rodgers

**Staff Present:** Duane DuRay, Airport Manager

**Staff Absent:** Steve Schenden, Director of Operations

**Guests Present:** None

**1. Call to Order:**

The meeting was called to order by Chairman Frank Rosado at 4:00 pm.

**2. Approval of the Agenda:**

Motion was made by County Commissioner Alholm supported by Member Muelle to approve the agenda with an amendment to discuss consideration of a separate planning meeting. Motion passed unanimously.

**3. Public Comment:** None

**4. Approval of Minutes March 2018:**

Chairman Rosado asked about the purchasing of the equipment tires, discussion took place. A motion was made by County Commissioner Adamini, supported by Member LaCourt, to approve the minutes as written. Motion passed unanimously.

**5. Items of Discussion:**

- A. Airport Landing Fees: Member Glasgow provided a handout for review with changes to the landing fees followed with a very detailed explanation of the landing and ramp fees structure. Adjustments to the rates were made in comparison to several airports with comparable services and facilities within our region. Discussion took place. A motion made by County Commissioner Alholm supported by Member LaCourt to accept the revised landing and ramp fees as presented. Motion passed unanimously. Also a motion was made by County Commissioner Adamini supported by Chairman Rosado to have the landing and ramp fees reviewed annually at the regularly scheduled April meeting. Motion passed unanimously.

## 6. Informational Items & Project Updates:

- A. KBIC 2% Funding – DuRay briefed the Advisory Committee of submission for a grant request for \$15,000. If successful the funding will be used as part of a local match for the Small Community Air Service Development Grant. Discussion took place.
- B. Antonov AN 124 –DuRay provided an overview regarding the operation of the Antonov when they flew into Sawyer International Airport in support of Korean Aerospace Industries on April 4th. A thank you to the Air Traffic Control Tower staff for extending their hours of operation. A thank you to the Boreal staff for all of the additional work required to make the ground support seamless. Prior to the event the airport staff provided a press release of the operation and a large showing of the general public was observed, very good PR.
- C. Lease ending US Army (Y-Tech Services, Inc.) and the South Koreans/ Hangar–DuRay provided a summary of the US Army/ Korean Aerospace operations, all parties departed on or before April 9, 2018 and the operation generated a large amount of revenue for the airport. The US Army stated they are not planning to come back in the following winter because they do not have a customer for the coming season, but they would like to get a letter of intent signed for the 2019/2020 winter season. Discussion took place.
- D. Northern Gate contract renewed and updated signage – DuRay briefed the Advisory Committee on NMU concession operation at the commercial terminal. NMU will be updating the concession area with new signage and sale items to keep the area fresh. Currently the airport provides a \$10,000 subsidy to NMU to operate the concession due to losses experienced with the operation. Chairman Rosado asked about the future of the concession with the plans for expanding the sterile area and having the concession within the sterile area. DuRay is hopeful that moving the concession into the sterile area, the operation would be able to generate more revenue and eventually be self-sufficient.

7. **Late Additions:** Consideration of a separate planning Meeting. DuRay requested the Advisory Committee to plan a meeting to discuss options to help generate more revenue for the airport. DuRay will provide several dates to choose from and send out to committee members to choose from.

8. **Public Comment:** None

9. **Staff and Committee Member Comment:** Member Glasgow provided information on two KC 135 aircraft operating a mission with Michigan Tech ROTC students on April 18<sup>th</sup> and 19<sup>th</sup>.

10. **Adjournment:** County Commissioner Alholm made a motion, supported by member Muelle to adjourn the meeting. Motion passed unanimously.

Adjourned At 5:09 p.m.

Respectfully submitted by Duane R. DuRay Airport Manager