

COUNTY OF MARQUETTE, MICHIGAN
Sawyer International Airport
Airport Advisory Committee
Thursday November 9, 2017 4:00 P.M.
Meeting Minutes

Members Present: Ed Glasgow, Bob Muelle, John LaCourt and County Commissioner Adamini.

Members Absent: Frank Rosado, County Commissioner Alholm and Steve Rodgers.

Staff Present: Duane DuRay, Airport Manager, Steve Schenden, Director of Operations.

Staff Absent: None.

Guests Present: None.

1. Call to Order:

The meeting was called to order by Vice Chairman La Court at 4:04 pm.

2. Approval of the Agenda:

Motion was made by Member Muelle supported by Member Glasglow to approve the agenda. Motion passed unanimously.

3. Public Comment: None.

4. Approval of Minutes October 2017:

Motion was made by County Commissioner Adamini, supported by Member Muelle, to approve the Minutes. Motion passed unanimously.

5. Items of Discussion:

- A. Thermal Barrier Update – Director Schenden informed the Committee that hangar 665 was completed and hangar 664 has run into some complications because certain areas of the thermal barrier are adhering and will not come loose. There was a change order submitted allowing the contractor to leave the thermal barrier in the places it will not come loose and bridge over those areas with icynene insulation. The contractor provided an extra 10 year labor warranty with the change order to cover any issues that may result from the icynene bridging. Discussion took place.
- B. Adler Lumber Update - Marquette County provided asbestos removal on the heating pipes within the Adler lumber facility as an agreement within the lease. Project is complete.

6. Informational Items & Project Updates:

- A. Hangar 424 Roof Departure – Director Schenden provided information on a roof failure on hangar 424. The failure was caused by a wind storm that hit the airport with 54 mph winds. Marquette County insurance and Carlyle Roofing were informed to begin the investigation of the cause. A temporary roof was installed by Bell Roofing. Discussion took place.

- B. TSA Site Visit (SIDA) – DuRay provided an overview of the TSA inspection. The inspectors found some issues with the airport security plan. The inspectors were thorough with their inspection and it is anticipated to have another inspection this year and we are hopeful to have an approved program by the spring of 2018.
 - C. SEI Expansion – Director Schenden informed the Committee on the progress of the SEI expansion, building 731 has been demolished and the airspace study documents have been submitted for review. Discussion took place.
 - D. Boreal Aviation FBO Upgrades and Lease Extension - Ed Glasgow briefed the Committee on upgrades Boreal provided to have a one year extension for Boreal’s lease. Boreal replaced the carpet, furniture, televisions and upgraded the pilot lounge and sleep room. These improvements provide for an extension of the current lease through February 28, 2019.
7. **Late Additions:** Vice Chairman La Court opened discussion on available gas near the airport for the rental cars. DuRay added, Enterprise inquired on the possibility of installing fuel tanks on or near the airport. Member Glasgow added the option of installing a fuel tank of 1000 gallon or less in the current fuel farm and it would not require any additional permitting. Discussion took place.
8. **Public Comment:** None.
9. **Staff and Committee Member Comment:** None.
10. **Adjournment:** Committee Member Muelle made a motion, supported by Committee Member Glasgow to adjourn the meeting. Motion passed unanimously.

Adjourned at 5:00 pm.

Respectfully submitted by Duane R. DuRay, Airport Manager.